

**Friends of Weaver  
Minutes for November 7, 2016**

**Present:**

Robert Briggerman  
Jen Capaci  
Francie Ghose  
Natalie Gould-Chang  
Tracy Hageman

Susan Hsieh  
Cindy Lee  
Beth Lyons  
Angelika Rupp  
Staci Torbati

Sandy Turner  
Cynthia Urzua  
Brittney Waddle  
Coco West  
Erin Winett

**I. Call to order**

The meeting was called to order at 6:50 p.m.

**II. Secretary's report**

a. Approval of the minutes from the previous meetings was tabled due to the secretary's absence.

**III. Treasurer's report**

a. Beth reported the treasurer is working on the tax returns with the accountant to meet the December submission deadline.

b. Beth Lyons presented FOW's annual insurance renewal information as well as a detailed description of the coverages. Lyons recommended FOW purchase liability, directors and officer's (D&O) liability coverage, and crime coverage.

i. Natalie Gould-Chang moved the insurance renewal for liability, D&O, and crime coverage be approved in the amount of \$540. Cindy Lee seconded the motion. **The motion passed unanimously and the Board directed Lyons to work with the Treasurer to facilitate payment and complete applications for the coverage renewal.**

c. Discussion of the budget and the Treasurer's report was tabled due to Treasurer absence.

**IV. President's report**

a. A convertible is needed for the Seal Beach Christmas parade to transport Dr. B and the two auction winners. If available, contact Natalie or Beth. A blurb will also be placed in Whale Mail.

**V. Vice President's report**

a. Cookie Dough fundraiser sales were approximately \$10,400, which equates to a profit of \$4,000 for FOW. Thank you to Lisa Searles for coordinating this fundraiser!

b. The next Family Fun Night will take place in January (Tip-a-Teacher)

c. "Weaver Goes Havana" was selected as the theme for FOW's largest annual fundraiser (goal: \$140,000). The event will take place beginning at 5:30 pm on March 11 at Old Ranch. A detailed discussion of the event was held and chairs were selected and confirmed.

d. Live auction ideas included: trips to Mammoth or Napa, escape room experience, big red bus

i. Auction Chair (logistics, silent, BFG) - Jennifer Capaci

1. Live Auction Procurement Chair – Sandy Turner

ii. Theme and Decor Chair - Tracy Hageman, Wendy Deluche, Adrianna Miller

iii. Dessert Frenzy - Chairs JerraLynne D. and Brittany Waddle

iv. Wine Pull Chair - Erin Winett

v. Video Chair - Sandy Turner

vi. Ticket Sales Chair - Staci Torbati

vii. PR/Marketing Chair – Francie Ghose

viii. Finance - Cindy Lee & Rosie Nguyen

**VI. Development Director's report**

a. Report presentation was tabled due to the absence of the Development Director.

**VII. Adjournment**

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The meeting adjourned at 8:45 p.m.